NORTHPORT
Selectman Notes… from June 13, 2002

COMMUNICATIONS & COMMITTEES

Budget & Finance Task Force…

First meeting down… Attendance was also down, but a start…
Next meeting scheduled for Saturday 7/13 at 7:30am at Town Office
Discussion points…. Internal controls, education & accounting systems, CEP, Salaries & Payroll, 2003 Operating Budget, potential "new" revenue sources, endowments & investments… School & County Budget impact…
Concept for the budget committee will be to prioritize items by financial planning importance… Address each item, one by one, as a mini-task force by item, integrate new members along the way… encouraging some turnover, so no one individual is locked into a self perpetuating cycle of endless committee meetings…. Amen!

Develop Road & Transportation Committee…

Next Meeting scheduled for June 25th at 6:30PM…
Kergin Thomann to help with RSMS computer program for roads…

FINANCIAL

Balance sheet… was distributed… review for questions for next meeting…
Jim Cummings to provide numbers in a "quasi" P&L format

POLICY/DECISIONS & ADMINISTRATION…

Resident Request to investigate bringing in cable through Adelphia… Selectman decided it is not a priority at this time… Burgess to respond to V. Wardwell
One General Assistance request denied…
Denise Lindahl to follow up with MMA re: Worker's Comp letter
Need to hear back from Constable Tucker with regard dog complaint on Bay View Drive…
Burgess to do preliminary outline for Administrative Ordinances… for meeting of 6/20…

CEO & PERMIT ITEMS…

Monthly Report submitted… 13 permits in May issued vs only 5 last year at this time…
CEO dealing with a number of Shoreland Issues and improper cutting/clearing issues…
CEO… Investigate property line on Park Street in order to define scope of work
A Follow Up Item… a few Bayside Road residents expressed concern for "rumored" plans for Northport Landing … CEO to see what can be learned re plan at request of neighbors…
GIS System… Frank Therio… give us the details and schedule…

LEGAL & OTHER REGULATION

DOT made presentation Monday 6/10… New driveway & entrance rules on to & off State Roads discussed… new "strict" guidelines to keep traffic flow moving smoothly by reducing curb cuts..
FYI CEO & PLANNING BOARD… In our planning & permit process, Northport may want to set some guidelines with regard to driveway culvert placement & road access locations…
CEO issue between Town and Village Corp… still pending
Marriner's release pending signatures… $5470.00

ROADS & BRIDGES & MAINTENANCE

List of priorities and work underway…

Solution re: Bluff Road Hill discussed without resolve… need to investigate ramifications of closing road section, yet providing access to abutters
Bog Road coming along… will do cross road culvert repair/extension this week… road closure needs to be communicated to all concerned… BILL MAGRUDER FYI
Seeking bids for final coat of asphalt pavement on the Ryan Road (ballpark..1.4 miles $32,500)…
Continuing to cut brush along roadsides… Chipper close behind at $750 per week
Chip brush along road side on Shore Road by Crofoots' to assist community efforts
CEO… Investigate property line on Park Street in order to define scope of work (ballpark cost of repair & repave $7000)…
Ditch and add some surface material to Bluff Road where needed
Beech Hill…ditch & drain… Beech Hill Road drainage work & repairs… $1000-$1500

Beech Hill paving 1.8 miles (ballpark.. $50,000)… (add'l 2.4 miles $33,000).. on hold…
*Install "go slow" signage by Mrs. E Warner…
*Install additional 15 & 25 MPH along Shore Road
*Magruder to order signs… not in town shed inventory
Get price for Hydro seeding
Follow up on suggested guard rail on road into Birchcrest… $1500
Develop specifications for bidding process for snow plowing & sanding contract
Beech Hill Cemetery … create gravel turn around…
Pine Tree Waste to contact Magruder about some gravel staging areas in transfer station

REAL ESTATE TAXES… ASSESSORS FUNCTION… TAX PLOICY… LIENS & BILLINGS

Tax collection procedures…. By 7/1 Jim Cummings to send letter to "delinquents" list…
Filing of property transfers need to be brought current…
Mrs. Cummings to file transfers and bring current…

TRANSFER STATION…

Next Committee Meeting Saturday 6/29 at 7:30 AM…
Enpro bill .. $5000 for clean up of mercury/lead contaminated area… another project completed
A replacement shed was donated to town… a real fixer upper…
Need to move to site… D. Parkinson will donate time to renovate & repair… Town to pay for materials… Donations of time & materials welcomed
Lindahl reviewed county wide hazardous waste management day plans…
Northport to commit our participation to be between 25-50 households
Industrial Metals (0 for 3 on results)… looking for another vendor…
Lindahl called B. Butler for additional list of possible metal/scrap vendors
Work on communications to residents using transfer station
Overlock visit transfer station re: stone crusher for inert pile… call into his office…. again!

HARBORS AND WATERWAYS…

Harbor Committee minutes distributed for review and comment at next meeting
Saturday Cove… set up meeting with Tom Abercrombie for 7:30PM on Thursday 6/20.. To discuss removing of old wharf and to understand property lines

FIRE… HEALTH & SAFETY

Fire Chief to meet with Selectman and discuss game plan for making a Fire Station a reality…

BAYSIDE VILLAGE

Road Commissioner to provide estimate of cost on reworking 1600 feet of road bed at Birchcrest
Fire hydrants in Birchcrest area… Crofoot & Simpson to meet & discuss

ODDS & ENDS..

Cancel pager… Jim Cummings
Jim Cummings to contact Jim Munkelt regarding the repair of roof leaks at The Town Office

HELP WANTED….

We still need budget & road committee members… E-mail John Burgess of your interest in the Budget Committee or Paul Rooney of your interest in the Roads Committee… northport@agate.net ***…Note future meeting dates on first page of these notes…***

LONG RANGE THOUGHTS….

1. *Town Administrator… tie into comp plan*
2. *Public Works Position… tie this into transfer station plans…*
3. *Public records… working toward getting on top of administration, organization and systems in place relative to our public town records… tie into Administrative Ordinances*
4. *Standard Operating Procedures… Develop Operating Manuals… Develop Notebook of Policy Decisions… example disposing of town owned property… tie into Administrative Ordinances*
5. *Administrative… make sure correspondence for selectman gets into a central office file and not personal file outside office or at home… tie into Administrative Ordinances*

6. *Land around Knights Pond donation to Nature Conservancy or Land Trust… tie into Comp Plan*
7. *Capital Expenditure plans*

Future 2003 TOWN MEETING… Note for future town meeting…

1. Have some year to year financial comparisons…
2. PA system for meeting… provide floor mikes for comment…
3. First names, or initials and last names on taxes due list…
4. Committee Reports for all active committee functions…