

SELECTBOARD MEETING 6P.M. APRIL 11, 2016

Present: Chairman Drexell White; Vice Chair Denise Lindahl; Town Administrator Barbara Ashley; Town Clerk Jeanine Tucker; Finance Director Vicki Eugley; Road Commissioner Amon Morse; Harbormaster Gordon Fuller; Harbor Committee Members Jeff Schleicher & Steve Fein; Northport Village Corporation Representative Paul Nyren; Gartley & Dorsky Engineer Bill Lane and Resident Kergan Thomann. (Board Member Mark Humphreys was excused)

Northport Village Corporation (NVC):

Northport Village Representative Paul Nyren spoke to the Board about a couple of topics that had been mentioned at the recent Overseers meeting. Nyren told the Board that there are 2 signs on Shore Road that are leaning and need to be righted; one is near the Community Hall and the other one is near Maureen O’Keefe’s.

He continued by informing the Board of the other issues that were mentioned:

- Apple Tree on George Street over the mailboxes needs to be cut back/removed
- A tree further down on Shore Road that needs to be removed
- The Plowing Contractor for the Town damaged the asphalt walkway leading into the Community Hall
- A swale needs to be created to catch the run off from 773 Shore Road-this causes an icy situation in winter. This is something he and the Road Commissioner had discussed last year.

Lindahl told Nyren that the Village should contact the Plowing Contractor, Bob Patterson, directly. White asked if the Village has Patterson’s number; Nyren stated that he does not believe they do. White told Nyren the Town could notify Patterson and have him take a look at it.

Nyren added that the Village is looking for a used cruiser. He stated that they have sold the old one and were not sure if the Town had any suggestions or contact info for the State in the event they have any going to auction. White suggested they look at State Surplus online and asked Ashley if she would forward the information to the Village.

Bids:

Assessing:

Ashley stated that only one bid had been received for the two year assessing contract. The bid was from RJD Appraisals.

Assessing Firm	Year 1	Year 2	Total Bid
RJD Appraisals	\$20,000.00	\$20,500.00	\$40,500.00

White asked if there were any concerns regarding the company; Ashley replied that there are none.

Under motion by Vice Chair Lindahl, second by Chair White, the Board voted 2-0 to award the two year Assessing contract to RJD Appraisals for \$40,500.00.

Heating Fuel:

Ashey informed the Board that three bids were received for the Heating Fuel contract. She provided them with the bids and a spreadsheet outlining the details.

Contractor	Price/Gallon	Surcharge	Additional Comments
Maritime Energy	\$1.659	\$20 to \$70	100 Gallon Minimum
Maine Energy	\$1.70	N/A	
Tidewater Oil	\$1.849	Up to \$75 per occurrence*	*For deliveries outside normal schedule

White asked who holds the current contract and if there were any issues with that supplier. Ashey stated that Maritime Energy has the current contract, and aside from a slow start to the automatic delivery process there have been no issues.

The Board reviewed the bids.

Under motion by Chairman White, second by Vice Chair Lindahl, the Board voted 2-0 to award the Heating Fuel contract for the 2016/2017 year to Maritime Energy for \$1.659/gallon.

Saturday Cove Improvement:

Bill Lane, of Gartley & Dorsky Engineering and Surveying, had been asked by the Board to draft a plan for Saturday Cove that could incorporate the existing floats with the new float system and boat ramp. While presenting the proposed changes Lane explained that the Army Corp of Engineers and Maine Department of Environmental Protection (DEP) may not approve of the amendments. He stated that the agencies will see this as an increase in float coverage and not just a shift in the design. Lane told the Board he will explain that this is an ongoing commercial operation using town property, which may carry some weight.

Lane continued by telling the Board that he cannot provide an estimate on an increased cost, noting the requirement of 5 to 6 additional pilings at a cost of not less than \$2,000.00 each. He recommended that, if the changes are approved, the Town have the same contractor doing the marine work for the improvement project place the additional pilings as well. Ashey asked Lane if having another contractor come in to place the additional pilings would require having to start the grant process all over, Lane confirmed that the Town would have to start from the beginning if an additional contractor were to be added to the project.

Harbor Master Fuller told Lane that he would like to have the floats set out by month end and asked if there were any way that Farley & Son could hold off a bit on doing the ramp. Schleicher added that he would like to stay fishing during construction. Lane stated that Farley's has to lay the abutment before Maine Coast Marine can start their work in the water. Lane also explained that all paving needs to be completed within the time window set by the State.

White noted that the proposed draft did not include a particular "finger float" currently used in the cove, Lane explained that he was not provided information on the active set up and that he was merely going by what data he had. White and Schleicher explained what the traditional set up has been with Lane and discussed water depth at particular areas. White asked Schleicher how many floats the fishermen need; Schleicher replied that in the past 3 floats have not been enough so they would need not less than the existing 3. White told Schleicher that the fishermen will need to be flexible throughout construction and that they may be limited to one

float at times. White stated that the fishermen may also need to modify their approach and use a float further out.

Ashey asked Lane if the representative from Farley & Son has met with the Maine Department of Transportation (DOT) for the pre-construction meeting; Lane stated that they have not. Lane said that he is only expecting a pre-paving meeting approximately 2 weeks prior to paving. Ashey asked if contractors needed to submit their schedule to the D.O.T.; Lane told her he had received the initial schedules prior to this plan modification and that it would have to be revised if the modification is approved.

White asked Lane if he thought there may be an issue with the number of floats sitting on the ground during low tide; Lane replied that he has an expectation that he can tell the State and Army Corp. that the area is not a high functioning habitat and that it is a commercial fishing area. White asked Lane which of the existing floats he would recommend giving up if the number of floats needed to be negotiated. Lane told the Board that, looking from an environmental angle only, the float that sits on the ground the longest, and soonest, would be the one to let go. White asked Schleicher if there were a choice of two floats instead of three would he opt for floats further out or two floats with the gangway. Schleicher said it was hard to say as the gangway is very useful. Harbor Committee Member Steve Fein asked Schleicher if he could access from the new floats, Schleicher noted that could be a possibility. White mentioned that as a negotiating factor they may have to give a little; Schleicher told the Board that they will take what they can get right now.

White asked Lane if he could get measurements and incorporate the finger float into the plan; Lane stated that he could. Fein asked if the Harbor Committee would be given information for feedback after the proposal is presented; Lane replied that the best objective is to pitch the proposal and move forward. White recapped stating the final plan is as proposed, with the willingness to settle for the two outer floats.

Under motion by Lindahl, second by White, the Board voted 2-0 to move forward with Bill Lane to pitch the proposal and see what will be approved then proceed, and that Lane continue communicating with the Town Administrator throughout the process.

Fuller asked the Board if there will be an informational meeting later on. White state that one can be held after everything is finalized.

Schleicher told the Board that there had been concerns over the wear on the existing 3 floats, but after looking them over they have found the structural integrity is still good. He explained that they have added planks down the sides of one float and they are working on refastening one other float as the nails had rusted out. Fuller informed the Board that the Harbor Committee plans on doing the float maintenance and asked if there were any issues with them getting materials. White asked Ashey to have Fuller added to any accounts with area business for the purpose of doing harbor business for the Town.

White told Fuller, and members of the Harbor Committee that were present, that the committee needs to look at policies and see what signage may be needed for Saturday Cove.

Roads & Bridges:

Morse stated that the dirt roads have been graded, and that Nealey Road had to have a lot of gravel brought in.

White asked Morse what the status is of finding a contractor for street sweeping. Morse stated that he has one lined up for mid-May. Nyren asked Morse about a contractor to clean out the catch basins; Morse replied that one is scheduled to arrive in the next few weeks.

Morse provided the Board with a preliminary list of road work for the upcoming budget. White asked where Nealey Road is in regards to a priority level; Morse stated that he has wanted to address Nealey Road since he became the Road Commissioner, but something more urgent always comes up. The Board discussed the list and anticipated costs. Lindahl asked Morse if all the work on the current year list was complete; Morse told the Board that it is complete.

White asked Ashley if it would be possible for the school and Town to arrange to have paving of the school parking lot and Bayside Road done at the same time.

Shaw Brook Bridge:

Ashley informed the Board that the easement from the Armstrong's has been received and the final easement is a verbal agreement with the promise of forwarding the signed document shortly. Morse asked the Board where funding for the bridge construction would come from, noting that \$75,000.00 was approved last year. The Board told Morse funds would have to come from the road budget as the work needs to be done. Ashley told the Board that bid specs are due April 22, 2016 and that Andrew Hedrich of Gartley & Dorsky will review the bids for completeness before the Board reviews them at the regular meeting on April 25, 2016. White asked that contractors be made aware that the project is contingent upon voter approval at Town Meeting.

Special Amusement Permit & Liquor License Renewal:

Under motion by Chairman White, second by Vice Chair Lindahl, the Board closed the meeting and entered into Public Hearing at 7:52p.m. for the purpose of reviewing the Special Amusement Permit Application and Liquor License renewal, pursuant to M.R.S.A. Title 28-A §653, for Pizza Permare.

White asked if there were any comment, complaints or other issues. There was no input from the public. Town Clerk Jeanine Tucker stated that there were no complaints that had been brought to the attention of the Town.

Under motion by White, second by Lindahl, the Board voted 2-0 to close the public hearing.

Under motion by Lindahl, second by White, the Board voted 2-0 to approve the Liquor License renewal and Special Amusement Permit for Pizza Permare.

Transfer Station:

NVC

Ashley stated that she had been told that the Village will be advertising for Trash Pick Up bids and wanted to confirm that they will still be able to have trash hauled to the Transfer Station. She noted that the trash from the Village is included in the Town's tonnage. The Board confirmed that the Village would still have the same Transfer Station privileges.

Municipal Review Committee (MRC):

Ashey informed the Board that Greg Louder, representative for the MRC, would be available on the evening of May 24, 2016 to speak at a Public Hearing on the proposal for the new Fiberight facility. Tucker confirmed the reservation for the Blue Goose.

DM&J:

Ashey told the Board that Josh Wellman, of DM&J, would like to speak to her about solid waste options. He informed her that they have a solid waste license and sort waste and recycling at their site. Wellman told Ashey that that DM&J hauls their waste to Juniper Ridge.

Cemetery Contract:

Ashey spoke to the Board about the offer from Glen Manchester, of Cutter's Lawn Care, to place flags on Veterans graves. She stated that the offer was part of the proposal in his bid. Manchester wanted to know if he should supply the flags or if the Town would rather sell him the flags out of storage. The Board noted that the contract Manchester submitted stated he would purchase flags and place them.

Waldo County Fire Mutual Aid Agreement:

Ashey had received the mutual aid agreement from Waldo County and presented it to the Board for review and signatures. She stated that there are no changes to the agreement and that it is the same as it always has been. The Board reviewed and signed the document.

Miscellaneous Details:

- White asked Ashey to find out if any additional insurance coverage would be needed for Saturday Cove.
- Ashey spoke with Prock Marine and informed them that they will not have access to Saturday Cove during construction. White asked Ashey to find out from Attorney Bill Kelly if there should be a load limit posted after construction.
- The Board scheduled the next Budget meeting for April 14th
- The Superintendent and School Committee will present the school budget at the next Selectmen's Meeting April 25th.

Pole Permit Request:

Central Maine Power had faxed a pole permit request form earlier in the day for the Board to review and approve. The two poles listed on the permit would be placed on Beech Hill Road beyond Nelson Drive. The Board reviewed and signed the document.

Finance Director:

Warrants:

Eugley presented the Board with Accounts Payable and Payroll Warrants for review and signatures. The Board asked Eugley to add the invoice, received earlier in the day, from Brad Aitken to the Accounts Payable warrant. The Board reviewed and signed the warrants.

MainePERS Funds:

Eugley told the Board that Jake Miller from The First had provided a proposal offering 1% interest on accounts the Town set up with them. She explained that the account would be FDIC Insured using a sweep and would require a 3 year relationship with the Town. Eugley stated

that she told Miller that the funds have to be fluid and accessible to the Town at all times. She asked the Board how they would like her to proceed if Miller confirms that the funds can be used without penalty.

Under motion Lindahl, second by White, the Board voted 2-0 to authorize Town Administrator Barbara Ashe, Town Clerk Jeanine Tucker and Finance Director Vicki Eugley to establish an account for the MainePERS funds at The First with a 1% interest yield so long as there is no penalty for use of the funds in the three year obligation period.

Minutes:

Tucker provided the Board with draft minutes of the March 28, 2016 meeting for review and approval. The Board reviewed the minutes.

Under motion by Lindahl, second by White, the Board voted 2-0 to approve the minutes of the March 28th 2016 meeting as corrected.

Under motion by White, second by Lindahl, the Board voted 2-0 to adjourn at 8:40p.m.

Respectfully Submitted,

Jeanine Tucker
Town Clerk