

SELECTBOARD MEETING

August 14, 2017

Present Chairman Mark Humphreys, Vice Chair Drexell White, Board Member Shelly Patten, Town Administrator Barbara Ashe, Town Clerk Jeanine Tucker, Finance Director Vicki Eugley, Road Commissioner Amon Morse, Northport Village Representative Paul Nyren, Zachary Hollingshead applicant for the Planning Board, Resident Josh Copeland, Jeff Mullis from Pike Industries, Cory Nutting from Lane Construction, Brad Aitken of Brad Aitken & Son and Northport Village Resident Tim Samway.

Northport Village:

Northport Village Representative Paul Nyren told the Board that the Overseers had held their meeting at the Drinkwater School. While there, they were given an opportunity to tour the facility.

Nyren spoke to the Board about speeding concerns and asked if there was any information on signage placement. Road Commissioner Amon Morse stated that he does have the signs, but he has not received the posts yet. Town Administrator Barbara Ashe told Morse the sign posts had been delivered earlier that day. Ashe added that the State does list a distance between “Reduced Speed Ahead” and speed limit signs. She stated that she will print it off for Morse.

Nyren continued by talking to the Board and Morse about grade transition issues after paving was completed. He noted some driveways and an area of the road where the shoulder needs to be fixed as well. Morse said that he would be fixing those areas.

Nyren spoke to the Board about the Kelly Cove area, more specifically where people are parking on the side of the road. Vice Chair Drexell White stated that there is not supposed to be parking at Kelly Cove, noting that there were supposed to be “No Parking” signs posted there. Morse told the Board that he noticed someone had moved the signs to the opposite side of the road and he will move them back. Nyren asked where people are supposed to park when going to the cove. White replied that the area is not designed to support parking.

Nyren informed the Board that the Overseers have hired a part time police officer for the remainder of the season and that the cruiser will be back in service soon.

Planning Board Appointment:

Ashe spoke to the Board about a letter she received from Zachary Hollingshead. She stated that Mr. Hollingshead would like to be appointed to the Planning Board, and that there is a vacancy after Alternate John Burgess respectfully opted not to continue. Hollingshead was present and provided the Board with a brief history and reasons why he would like to serve the Town in this capacity. White asked if Hollingshead had ever served on a Board such as this in the past. Hollingshead replied that he had not, but he had served on a Board that governed youth soccer for more than 1,000 kids. Hollingshead added that he has just purchased his first home and wanted to serve his community.

Citizen’s Concerns:

Josh Copeland spoke to the Board about safety concerns he has with Oak Drive. Copeland told the Board that Wentworth’s Family Grocery has access through Oak Drive, but people travelling

in and out of the store property do not realize it is part of a private road. He stated that traffic entering or exiting Wentworth's is approaching the Route 1 intersection by way of Oak Drive without realizing because the parking lot pavement extends to the road. Copeland said that people are showing no regard for activity on the road. Ashley told Copeland and the Board that she would discuss this with the Code Officers on Friday and ask if there were any stipulations as part of the Site Plan Review process and see what can be done. White asked Copeland if Wentworth's is aware of the concern; Copeland replied he didn't believe so.

Bids:

Winter Sand:

Chairman Mark Humphreys asked Town Clerk Jeanine Tucker to read the bids received for the Winter Sand Contract into the record. The contract entails supplying, and mixing, 1,500 yards of winter sand with winter salt supplied by the Town into the Town sand & salt shed. Results are as follows:

Contractor	Cost per yard	Total
Brad Aitken & Sons Trucking	\$10.45	\$15,675.00
Anderson's Construction	\$10.99	\$16,485.00
F.C. Work	\$11.20	\$16,800.00
Farley & Son Landscaping	\$11.50	\$17,250.00
Feener's Tractor Service	\$11.00	\$16,500.00

Ashley told the Board that bids were opened on Friday August 11th and reviewed for completeness. White asked Morse what companies he has worked with; Morse replied that he had worked with all of them except for Anderson's Construction. White asked if Morse had any issues or concerns with any of the contractors; Morse replied that he did not.

White asked Ashley when insurance verification needs must be met. Ashley stated the contractors must submit proof of insurance to Tucker prior to starting.

Under motion by Vice Chair Drexell White, second by Chairman Mark Humphreys, the Board voted 3-0 to award the Winter Sand Contract to Brad Aitken & Son's Trucking for \$15,675.00.

Reclaiming & Paving:

Chairman Mark Humphreys asked Town Clerk Jeanine Tucker to read the bids received for the Reclaiming & Paving Contract into the record. Ashley told the Board that Bids had been opened Friday August 11th and reviewed for completeness. The only note Ashley had in regards to the review was that Hagar Enterprises had not listed a square yard total. The contract is for approximately 2.5 combined miles of roadwork on Shore Road and Pound Hill Road.

Results are as follows:

Contractor	Cost/Square Yard	Total Tons	Total Quote
Pike Industries	\$1.50	8,188	\$252,430.00
F.C. Work	\$.87	4,117	\$255,520.65
Lane Construction	\$.85	3,985	\$252,528.75
Queen City Paving	\$1.50	4,265	\$288,824.75
Wellman Paving	\$.90	4,649	\$335,073.00
Hagar Enterprises	\$1.50	4,157	\$259,171.00
Vaughn Thibodeau	\$.97	4,240	\$259,178.63
Hopkins Landscaping	\$1.40	4,168	\$311,071.00

White asked if the tonnage is estimate; Morse confirmed that it is as each contractor measures differently. White asked if Morse had worked with each of the contractors. He stated that he had worked with most of them and knows the others to do good work.

The Board reviewed the bids.

Under motion by Vice Chair Drexell White, second by Board Member Shelly Patten, the Board voted 3-0 to award the Reclaiming and Paving bid to Pike Industries for \$252,430.00.

Roads & Bridges:

Cutting Into the Road:

Ashey informed the Board about a property owner that had wanted to connect into the Village utilities. She explained that the property is located near the Golf Course, where the road had been paved less than 2 years ago. Ashey stated that she told the property owner, per the Administrative Ordinance: Road Opening Policy, the road cannot be cut into for five years. White asked Ashey if she knew whether the Board could grant a waiver when the policy is part of an ordinance. Ashey stated that ordinances are voted on by the Town and changes would have to be voted on as well.

Town Right of Way:

Ashey discussed matters that have arisen due to property owners having placed items within the Town Right of Way. She mentioned two instances where property owners have become very upset with plantings and landscaping disrupted or removed along the sides of the road while culvert replacement and roadside mowing have been done. Ashey stated that it appears as though property owners are unaware that they do not own right up to the edge of the road. Ashey stated that she had explained, to both property owners, that the Town owns a certain distance beyond the edge of the pavement. She added that the Town must clear out ditches, replace culverts and clear overgrowth from time to time to ensure safe passage and clear visibility. Personal items of property owners that are affected by this process are not the responsibility of the Town and will not be replaced. Ashey had discussed legalities with Town Attorney Bill Kelly prior to the meeting.

One of the property owners sent Ashey an e-mail requesting compensation for loss of property and work as they were so distraught over their herb garden being cut back by roadside mowing. The Board directed Ashey to respond with the information Kelly had provided stating that the Town is not liable for loss of property within the right of way of the Town. The Board also asked that Ashey place a notice on the Town website, as well as Facebook page, what the right of way

means. Patten clarified that it is not illegal to place plants or landscape within the right of way of the Town, but it is an “at your own risk” action; Ashley confirmed. Ashley added that she had been asked to provide advanced notice when roadside mowing will be done and explained that it isn’t something that can be scheduled because it is done on an as needed basis when the contractor can accommodate.

Driveway Entrance:

Ashey spoke to the Board about a request for a driveway entrance between the Beech Hill Cemetery and Pizza Permare, and signs that say “Blind Drive”. Ashey told the property owner to speak with Morse. Morse stated that he is not able to issue an entrance permit due to the lack of visibility. He explained that the line of sight would need to be 305 feet, which the proposed entrance does not have.

Ashey said that they also wanted to place a camper on the lot and she directed them to the Code Office.

Route 1 Passing Lane:

Ashey told the Board about a complaint about a property owner having safety concerns while accessing his property at the top of the double lane hill near Catching Cove. She spoke to Dave Allen at the Maine Department of Transportation (MDOT) and they are conducting a study using the second, southerly, entrance to the property.

Culvert Replacement:

Morse spoke to the Board about the work Brad Aitken & Sons have been doing on the culverts. He stated that Aitken is still working and will haul away the old culverts when he is done.

Morse told the Board that Aitken should be working on the large culvert on the 19th, which will result in shutting down that section of Shore Road for a good portion of the day. Ashey assured the Board that notice had been given by mail, in the newspaper and on the Town’s Website & Facebook page.

Prescott Hill Road Beaver Colony:

Ashey spoke to Morse about the return of beavers on Prescott Hill Road. Morse said they have returned, but there hasn’t been much rain lately so it has not been an issue.

Brush Specs:

Morse told the Board that he will have brush specs ready by the end of the week and that he would list roads that need to be done. Village Resident Tim Samway asked if Morse would include the Transfer Station, as some of the signs are blocked by overgrowth. Morse said that he would take a look at it. Brush specs will be due by Noon on September 8, 2017.

Priest Road Request:

Ashey spoke to Morse about a concern she received regarding culverts on Priest Road, He said he would look at them.

Ashey added that a resident had also asked if she could put a “Children Playing” sign back up. Ashey stated that she had told the resident the MDOT advises against such signs as they provide a false sense of security. A statement was made that there are a couple posted in Town. White asked if the signs are on Town roads or private roads and directed Ashey to speak with Town Attorney Bill Kelly about the particulars.

Reclaim & Paving:

Ashey told the Board that there was apparently confusion surrounding the upcoming paving project. She hadn’t received any calls, but one resident told her people thought the Town

would be reclaiming property. Asheby said she clarified the definition of reclaim to mean grinding up of old pavement.

Driveway Aprons:

Nyren discussed driveway entrances in the Village that still have a drop-off after the paving was done. Morse stated that Lane Construction was supposed to have provided him with a price on fixing them, but didn't follow through. Morse will have Pike Industries look at the areas when they start the next section in September.

Contract with Belfast Ambulance Service:

Tucker presented the Board with the annual contract for ambulance services with the City of Belfast. The Board reviewed and signed the contract as presented.

Northport Village Corporation Annual Meeting Recap:

Samway spoke to the Board briefly about the Village Annual Meeting. He stated that Herman Littlefield had been asked to open the meeting with the Pledge of Allegiance. Littlefield was also allowed a moment to address the group about the Northport Flags. He had provided information about how the program originated and what his role is in getting the flags on the telephone poles. Littlefield noted what the cost is for each complete set up and explained the need for replacements each year adding that donations are necessary.

Tucker commended Village personnel that had spread the word reminding property owners that their taxes are due September 1st rather than November 30th. She stated that many payments had been received already, even though bills were mailed less than 2 weeks ago.

Shaw Brook Bridge:

Asheby told the Board that she has not made contact with Ben Foster at MDOT regarding the inspection report he drafted for the Shaw Brook Bridge. She stated that in an e-mail she had from him about the bridge inspection he directed people to contact him with any questions.

The contact information he provided was incorrect. Asheby obtained contact info and is waiting to hear back.

Architectural Feasibility Study:

Asheby updated the Board on the response she received from Amanda Austin about a structural feasibility study on Town Hall prior to moving forward with expansion plans. Austin told Asheby it is best to find out what viability needs must be met before moving forward. She added that often times the stability of the structure, or soundness, is not known until renovations begin. Asheby told the Board that the Austin's did do a study on the Lincolnville Office prior to finalizing plans. Amanda Austin did ask Asheby if the Town does have an alternate site.

Saturday Cove Stop Work Order:

Code Officers John Larson and Toupie Rooney had issued a "Stop Work Order" to Jeffrey Lovejoy on Saturday Cove Road. Lovejoy is renting his house out without going through the Site Plan Review process. Lovejoy had been told to cease and desist a couple years ago and complete the process, but he has not. Asheby reported that there have not been any complaints until recently and apparently there is a four day event planned by current tenants. Larson

informed Lovejoy that as owner of the property it is his responsibility to include a clause in the contract about events.

Finance Director:

Finance Director Vicki Eugley presented the Board with Accounts Payable and Payroll Warrants for review and signatures. The Board reviewed and signed the Warrants as presented.

Miscellaneous Business:

Humphreys asked if there was an update on the Transfer Station tick problem. Ashley said that she had not heard any complaints.

Ashley informed the Board that she will be replacing her computer. She stated that she has been having progressive issues with connectivity and last week it had reached a point where her e-mail has become affected. Ashley told the Board that e-mails she was sure she had sent, only to discover later that they were still sitting in her "drafts" folder, like the document was saving rather than sending.

Ashley reported that "Life Navigators", a group that wanted to use the conference room to speak to seniors, is a for profit agency. She had reached out to them about their intent, but has not heard back.

Minutes:

Tucker provided the Board with draft minutes from the July 24, 2017 meeting. The Board reviewed the minutes.

Under motion by Vice Chair Drexell White, second by Chairman Mark Humphreys, the Board voted 3-0 to approve the minutes as corrected.

Under motion by Vice Chair Drexell White, second by Chairman Mark Humphreys, the Board voted 3-0 to adjourn at 7:55p.m.

Respectfully Submitted,

Jeanine Tucker
Town Clerk