

SELECTBOARD MEETING

September 10, 2018

Present: Chairman Mark Humphreys, Vice Chair Shelly Patten, Board Member Zak Hollingshead, Town Administrator Barbara Ashley, Town Clerk Jeanine Tucker, Finance Director Vicki Eugley and Road Commissioner Amon Morse.

Quit Claim Deed:

Town Clerk Jeanine Tucker told the Board that she had been contacted about a 2006 tax lien against Stephen Strange on Pound Hill Road that had not been discharged. She stated that the lien was satisfied and would have been discharged in 2009, but was overlooked. Tucker explained that this can be corrected with a Quit Claim Deed that gets recorded at the Registry of Deeds, which requires their signatures. The Board reviewed and signed the document as presented.

Temple Heights:

Town Administrator Barbara Ashley spoke to the Board about a request she received from Robert Corey, a property owner in the Temple Heights area. Mr. Corey asked about obtaining shore access by installing a railing or set of stairs in a right-of-way (ROW) off of Shore Road in Temple Heights. Ashley said that she had told him she would have to do some research on the rights-of-way in that area and would get back to him. She contacted Town Attorney Bill Kelly about information he had from Good Deeds when they conducted research on the streets and rights-of-way within Temple Heights in the early 2000's. Kelly stated that the ROW is not one belonging to the town. He explained that the property deeds in the area do reference these sections similar to an easement for shore access and has nothing to do with the town.

Vice Chair Shelly Patten asked if Mr. Corey was asking permission or the right to do something; Ashley replied that she thought he was asking for both, in the event it was town property. Ashley told the Board that, although it has disbanded, the Temple Heights Improvement Association has funds that could cover the expense.

Roads & Bridges:

Winter Sand:

Road Commissioner Amon Morse reported that the winter sand and salt is all mixed and put up, which has completely filled the shed.

Plow Truck Turn Around:

Ashley told Morse that Ovid Santoro has agreed to allow the Town to make a plow truck turn around on his property, but would like pictures of the intended area before anything is done. She explained that the Town owns, and maintains, up to the bridge on Pitcher Pond Road and that Mr. Santoro owns the property on the other side. Ashley said that the road is very narrow and it is difficult for the plow trucks to turn around in winter.

Ashley added that Santoro did express some concern about increased traffic coming onto his property and she had told him that it is not the Town's intent. Morse said that he would just like to see a wider turn around away from the telephone pole that is right there.

Ashey informed Morse that she had made contact with Central Maine Power (CMP) in an effort to have poles on Pitcher Pond Road moved back away from the road, as they are too close and the plow trucks have to veer around them. She told Morse that once the request is received by CMP Jordan Drake, the CMP Supervisor for the area, will meet them at the site to assess the situation.

Bluff Road Trees:

Finance Director Vicki Eugley provided Morse with a copy of the estimate received for tree removal on Bluff Road near the golf course. She acknowledged that the cost seems high, but it does include use of a vertical lift. Ashey told the Board, with the quote being over \$5,000.00, that they could determine whether to put the matter out to bid, or address it as an urgent matter. The Board discussed the situation and determined that the work needs to be done before it becomes an issue.

Under motion by Chairman Mark Humphreys, second by Board Member Zak Hollingshead, the Board voted 3-0 to have Goodridge-Lermond Tree Service take down the hazardous tree and remove necessary limbs off a second tree on the Bluff Road near the golf course as outlined in their quote for \$5,600.00.

The Board discussed donating the wood to the Waldo County Woodshed but Morse said the wood is too big to be used for firewood.

Paving:

Morse told the Board that he has to make contact with Lane Construction to find out when they will start.

Nealey Road:

Ashey stated that she had sent an e-mail to Andrew Hedrich, of Gartley & Dorsky Engineering, to find out what the status is of the Nealey Road project. She told the Board that the project never went out to bid. Board Member Zak Hollingshead recalled that the last discussion about the project was that a drainage plan needed to be figured out before the project could be advertised. Ashey said she would make contact with Hedrich.

Saturday Cove Floats:

Harbor Master Gordon Fuller had sent an e-mail with questions on how the Board wanted to proceed with float removal for the winter in Saturday Cove. Fuller noted that there were some concerns about the gallows. Board Member Zak Hollingshead asked for clarification on "gallows". Ashey explained that the gallows are the hoist for the gangway type extension on the end of the main dock, which would typically be cranked upward for the winter. She added that there was a question raised about whether or not it would be best to pull the gangway up and lay it on top of the dock instead because of a concern that it may not be lifted high enough without modification of the gallows. Chairman Humphreys asked Ashey to contact other towns to see how they store their gangways in winter.

Chairman Mark Humphreys asked if there were any decision made as to whether or not the float that sat on shore all summer was needed. He told Hollingshead that the float could not be placed because of a need for more pilings. Humphreys said that it appears as though the old float is not needed and should be removed. He continued by stating if an additional float is needed in the future the need for pilings and a float can be addressed then. Ashey noted that

Fuller had indicated the Northport Yacht Club could be interested in buying the float for use in the Village, if the Board wanted to consider the option. The Board questioned how a value of the unused float could be determined. Eugley suggested asking Belmont Boat works to provide an estimated value. Chairman Humphreys asked if the Harbor Committee had offered input or comment regarding the float. Ashley stated that they had not.

Ashley also spoke to the Board about Belmont Boat Works wanting to know how to proceed with the old float they hauled to their site in the spring. The company was going to use it for parts, or possibly sell it if anyone were interested. Recent communication from them indicates that they have had no interest in repurposing it and need to destroy it, but they had not provided a cost to do so.

Meeting Date Changes:

Ashley spoke to the Board about possibly changing the meeting schedule for upcoming Monday holidays. She stated that the first meeting in October is Columbus Day; the first meeting in November is Veterans Day (observed) and the second meeting in December is Christmas Eve.

Eugley stated that if the Board moves the second meeting in December to an earlier date in the month she may still need them to sign expenditure warrants before year end. The Board agreed that they could do that.

Under motion by Chairman Mark Humphreys, second by Board Member Shelly Patten, the Board voted 3-0 to change the meeting dates as follows:

Monday October 8, 2018 moved to Monday October 15, 2018

Monday November 12, 2018 moved to Wednesday November 14, 2018

Monday December 24, 2018 moved to Monday December 17, 2018

Public Hearing:

Chairman Mark Humphreys opened the meeting up to a Public Hearing for the purpose of discussing the State changes to General Assistance maximums at 6:50p.m.

Ashley explained that the Town utilizes the State General Assistance Ordinance and, per legislative requirements, the Town has to hold a public hearing to accept changes each time they are made. Board Member Zak Hollingshead asked if the funds used for assistance are state funds or municipal funds; Ashley stated approved expenses are paid by municipal funds and the State reimburses the Town 70%.

There was no public testimony the hearing was closed at 6:55p.m.

Under motion by Chairman Mark Humphreys, second Vice Chair Shelly Patten, the Board voted 3-0 to accept the new State maximums for General Assistance guidelines.

Finance Director:

Eugley presented the Board with Accounts Payable and Payroll warrants for review and signatures. The Board reviewed and signed the warrants as presented.

Eugley also provided the Board with August 2018 financial reports. She stated that the annual audit will be September 18th and it usually only takes the auditors two days to collect all the information they need to complete the audit. Eugley added that the school audit has been started.

Minutes:

Tucker provided the Board with draft minutes of the August 27, 2018 meeting for review and approval. The Board reviewed the minutes as presented.

Under motion by Vice Chair Shelly Patten, second by Board Member Zak Hollingshead, the Board voted 3-0 to approve the minutes as corrected.

Wire Transfers:

Tucker informed the Board that Nicole Gogan from Camden National Bank had met with her, Ashley and Eugley on Friday. Tucker stated that she had asked Gogan about wire transfers for tax payments. Tucker explained that many times throughout the year she has been asked by property owners about the possibility of wiring their tax payments rather than mailing it in. Gogan said that Camden National could set up an account designated specifically for that purpose and have the funds transferred into the primary account nightly so that the daily ending balance would always be zeroed out. The bank would not charge the Town any fee for the service, but the user would incur fees on their end. The Board asked Eugley if this would create any additional work on her part and if she had any objections to the wire account. Eugley stated that she didn't see any issues with going forward with it.

Under motion by Board Member Zak Hollingshead, second by Chairman Mark Humphreys, the Board voted 3-0 to approve establishing a designated account at Camden National Bank so that property owners can pay their taxes by wire transfer at the expense of the user.

Executive Session:

Under motion by Chairman Mark Humphreys, second by Board Member Zak Hollingshead, the Board voted 3-0 to enter into Executive Session, pursuant to 1 M.R.S.A. §405 (6)(A), at 7:11p.m.

Under motion by Chairman Mark Humphreys, second by Board Member Zak Hollingshead, the Board voted 3-0 to exit Executive Session at 7:43p.m.

No decision resulted from Executive Session

Under motion by Chairman Mark Humphreys, second by Board Member Zak Hollingshead, the Board voted 3-0 to adjourn at 7:45p.m.

Respectfully Submitted,

Jeanine Tucker
Town Clerk