

## **SELECTBOARD MEETING**

### **October 15, 2018 6p.m.**

**Present:** Chairman Mark Humphreys; Vice Chair Shelly Patten; Board Member Zak Hollingshead; Town Administrator Barbara Ashe; Town Clerk Jeanine Tucker; Finance Director Vicki Eugley; Road Commissioner Amon Morse; Town Attorney Bill Kelly, Gartley & Dorsky Engineer Andrew Hedrich and property owner Joellen Gaseidnes.

#### **Citizen's Concerns:**

Property owner Joellen Gaseidnes spoke to the Board about concerns she has regarding drilling a well at her 138 Bayside Road property. She explained that she is in the construction planning process and is aware of possible contamination due to an underground fuel leak from the nearby store decades ago. Gaseidnes stated that she is aware of a restriction preventing people from cutting into newly paved roads for five years. She told the Board that the water main runs the opposite side of the road as her property. Her intent is to compare the cost of boring under the road to cutting across the pavement, before making a final decision on how to access public water. Gaseidnes told the Board that she is requesting, in advance, a waiver from the Board in the event that cutting into the pavement is the more cost effective option. She assured the Board that she is aware of the obligation she will have to repair and repave the impacted section once the connection is complete. She added that this work will not be done until sometime next year, possibly in the spring.

Chairman Mark Humphreys thanked Gaseidnes for coming to the Board and making the request in advance of the actual project. Road Commissioner Amon Morse stated that it has only been three years since that section has been paved, and with past connections a dip has always remained in the road. Ashe read the Road Opening Policy (included within the Administrative Ordinance) and noted that road opening is to be completed at the Road Commissioners standards.

Humphreys asked Gartley & Dorsky Engineer Andrew Hedrich if he had any info on boring under a road versus cutting into one. Hedrich stated that there are variables with either approach, and it depends on the access on the opposite end.

Discussion continued about granting a waiver for one and it setting a precedent. Board Member Hollingshead stated that each circumstance would be treated on an individual basis.

**Under motion** by Chairman Mark Humphreys, second by Board Member Zak Hollingshead, the Board voted 3-0 to grant a waiver to Joellen Gaseidnes allowing her to cut into the pavement at 138 Bayside Road in 2019 so that she may make connection to the Village public water supply with the requirement that the road be repaired to the specifications set by the Road Commissioner and to be revisited for satisfactory condition after one winter.

Humphreys asked Gaseidnes to provide the Board with boring information when she has it, as it would be good to have.

#### **Nealey Road Bids:**

Hedrich told the Board that he had sent out five bid packets for the Nealey Road project to five contractors that Gartley & Dorsky have worked with many times. He stated that he received

two bids back, suspecting other contractors were too busy with current projects to submit a bid. Hedrich provided the Board with copies of the specs and bids. He explained, in detail, what each option in the specs entailed and the expected life span for each option.

Hedrich told the Board that fabric has been used for quite some time, but a newer option of adding a type of plastic barrier as part of the underlayment helps spread the travel load across the entire road width/length rather than the immediate area being travelled. He added that, due to the attractiveness of a newly paved road, he based daily trips at 450 instead of the current average of 80. Hedrich expected that the “Option 2” with the TRIAX and fabric combo for underlayment, and regular maintenance, the Board could anticipate a 20 year life for the road based on the project outlined in the specs.

Hedrich and the Board discussed, and compared, the two bids as listed below:

<b>2018 Fall Start/Spring Pave Construction Option:</b>	<b>F.C. Work</b>	<b>Farley, Inc.</b>
Base Bid Fall Start/Spring Pave	\$321,381	\$444,700
Bid Option #1 BIAXIAL	\$271,287	\$382,600
Bid Option#2 TRIAX	\$259,818	\$343,900
Asphalt Cost	\$68.10/ton	\$85.00/ton

<b>2019 Spring Start/July Completion Construction Option:</b>	<b>F.C. Work</b>	<b>Farley, Inc.</b>
Base Bid	Same as 2018	\$413,200
Bid Option #1 BIAXIAL	Same as 2018	\$372,700
Bid Option#2 TRIAX	Same as 2018	\$353,800
Asphalt Cost	\$68.10/ton	\$85.00/ton

Hedrich noted that F.C. Work submitted the lowest bid and, after speaking with them, they are ready to start almost immediately. Hedrich reminded the Board that F.C. Work had the contracts for both the Hart Road and Nebraska Road in Northport. He added that Farley, Inc. is a reputable company that does good work as well and they could start in the spring.

Chairman Humphreys asked if the project should wait until spring. Hedrich stated that the project could be started this year and there should be enough time to get a base coat of pavement down. He continued by telling the Board that any issues could be addressed in the spring when the contractor finishes up.

Hedrich also suggested the Board consider adding an extra ½” of pavement on top to help extend the life of the road. He said that this extra pavement could extend the life by another 10 to 15 years with an estimated additional cost of \$15,000.00. Hedrich also noted that this would make the road a total of eight inches higher.

Board Member Hollingshead asked Hedrich about the suspected marshy/boggy area at the end of Nealey Road and what plans were made to correct that. Hedrich told the Board that there is a water runoff in the area and the plans have been modified to utilize that so the water is directed away from the road.

Hollingshead asked Finance Director Vicki Eugley what funds were budgeted for the project. Eugley stated that Nealey Road and Bluff Road were budgeted together and that as of now there is approximately \$380,000 available.

**Under motion** by Vice Chair Shelly Patten, second by Board Member Zak Hollingshead, the Board voted 3-0 to accept the Option 2 bid from F.C. Work for \$259,818.00 as well as include an additional ½" of pavement for an approximate added cost of \$15,000.00 for a total of \$274,818.00 and to start as soon as possible.

Town Attorney Bill Kelly asked the Board if there were plans for project oversight. Hedrich replied that there is currently no agreement with Gartley & Dorsky, but he could draft something for the Board to approve if they would like. Morse stated that he does not have any experience with the new plastic option and would like some assistance with that.

Hedrich asked if the Board would like to have compaction testing done as well. Hollingshead asked if there had been compaction testing on the Nebraska Road; Hedrich replied that testing had not been done on Nebraska Road. Hollingshead told Hedrich he could include the option in his draft and the Board could decide later. Hedrich told the Board that an oversight proposal would be approximately \$3,000 to \$5,000 with testing being an additional cost.

**Under motion** by Board Member Zak Hollingshead, second by Chairman Mark Humphreys, the Board voted 3-0 to have Andrew Hedrich, of Gartley & Dorsky, draft an oversight agreement and authorized Town Administrator Barbara Ashe to approve said agreement, in part or in whole, but not to exceed \$6,000.

#### **Roads & Bridges:**

Morse reported that he has not confirmed when Lane Construction will begin paving. He stated that Dan Ford has started the brush cutting on Bluff Road and will be finishing Lower Bluff soon. Morse said that he has not cut the brush back on Pitcher Pond Road, so that Central Maine Power (CMP) can set new poles. Ashe stated that she accessed the Department of Transportation map website and found that Pitcher Pond Road is listed as a four rod road. Ashe told the Board that she is looking at old records to try to establish when and why this would be considered such a wide road, since it never has been that wide. She said that CMP can set three new poles, further back from the road as well as place a fourth pole to bring the distance between poles up to current standards. Ashe stated that CMP will not set the poles until the road width is confirmed. She asked Kelly if he knew how to correctly address the width difference. Kelly stated that he does have some old road records he could look through to see what information he may have on Pitcher Pond Road.

Morse told the Board that he would be to getting in touch Goodrich-Lermond Tree Service to have them take care of the tree in the East Northport Cemetery.

#### **Executive Session:**

**Under motion** by Chairman Mark Humphreys, second by Board Member Zak Hollingshead, the Board voted 3-0 to enter into Executive Session pursuant to 1 M.R.S.A. §405 (6) (E) Consult with legal counsel at 7:10p.m.

**Under motion** by Vice Chair Shelly Patten, second by Board Member Zak Hollingshead, the Board voted 3-0 to exit Executive Session at 7:25p.m.

No decisions were made as a result of Executive Session.

**Northport School Department:**

Ashey informed the Board that Superintendent Judy Harvey had resigned and Margaret Long has been appointed as interim Superintendent and Principal Todd Martin appointed as Assistant Superintendent. Ashey stated that Long is Director of the Special Education Program and has experience.

**Broadband Committee:**

Ashey told the Board that the Broadband Committee will meet with Lincolnville Communications, Inc. (LCI) at Town Hall, although no date has been set yet. She added that LCI has said that their website shows what areas they have coverage and asked that people interested in internet be directed to their website and complete an online interest form.

Ashey added that initial quotes for running fiber are \$25,000 to \$50,000 per mile and to cover the whole town would run upwards of \$4.5 million, plus technicians and maintenance costs.

**Recycling Committee:**

Ashey reported that the Recycling Committee will be meeting at Town Hall on October 26, 2018 and will be having a waste contractor attend. She stated that the committee is still working toward a solution anticipating there is a market for recycling, although nothing is available at the moment. Hollingshead said that Hamden is facing the same issues and completion of the new FibreRight facility is delayed until possibly next year.

Shelly Patten asked if China was the only market for recyclables; Ashey replied 90% of the materials went there until China stopped taking them. The biggest contributing factor has been a lack of clean materials. People have been throwing away unrinsed cans and other packaging, or throwing regular waste in the recycling which contaminated the whole lot. Ashey said that Indonesia keeps coming up in discussions, but nothing has been confirmed yet. Ashey said that a decision regarding ZeroSort will have to be made at budget time because the current Pine Tree contract will expire next year.

**Office Closure:**

Town Clerk Jeanine Tucker spoke to the Board about closing the Town Office during elections on November 6, 2018. Tucker explained that Gubernatorial Elections tend to be well attended and can be quite busy, making it difficult to maintain office hours and the election process at the same time. The Board discussed the matter.

**Under motion** by Chairman Mark Humphreys, second by Vice Chair Shelly Patten, the Board voted 3-0 to have the Town Office closed to business on November 6, 2018 with the understanding that the closure will be announced in advance so that people may plan ahead.

**Change in Office Hours:**

Ashey spoke to the Board about considering closing the office earlier on Wednesdays during the winter. She provided them with a report that lists how many transactions were done only on Wednesdays between 4 and 6 from October 2017 to April 2018. She stated that there were 8 transactions in November; 5 the month of December; 11 in January and 13 in February. Humphreys noted that one late night has always been offered, primarily because people work during the day. Shelly Patten stated that she appreciates the convenience of being open until 6

to accommodate those that need it. The Board made no decision to change the hours of operation.

**Supplemental Tax Bills:**

Tucker presented the Board with three supplemental tax bills for the Northport Village Corporation requiring their signatures. Tucker explained that these three accounts were overlooked during the initial commitment. The Board reviewed and signed the supplemental bills as presented.

A brief discussion was also had about where the Village district actually starts and ends. The Town has a map that outlines Village parcels, which may differ from what individuals in the Village believe them to be. Tucker noted two properties that are being taxed as part of the Village, but are outside the boundaries depicted on the map. Tucker and Ashe stated that more research needs to be done to determine the actual Northport Village Corporation Area.

**Minutes:**

Tucker provided the Board with draft minutes of the September 24, 2018 meeting for review and approval. The Board reviewed the minutes as presented.

**Under motion** by Vice Chair Shelly Patten, second by Chairman Mark Humphreys, the Board voted 3-0 to approve the minutes as corrected.

**Finance Director:**

Eugley presented the Board with Accounts Payable and Payroll warrants for review and signatures. The Board signed the warrants as presented.

**Bank Rates:**

Eugley spoke to the Board about interest rates of 1.75% that Camden National Bank (CNB) is paying on all Town accounts. She told the Board she would like to speak with The First before considering moving any accounts to CNB.

Eugley also said that CNB currently collateralizes Town funds with a SWEEP account, but could convert them to an Insured Cash Sweep (ICS) account which invests the funds in other banks making them FDIC insured. She had asked the auditors for input on the concept and was told they had no preference.

**Under motion** by Chairman Mark Humphreys, second by Vice Chair Shelly Patten, the Board voted 3-0 to have Camden National Bank convert Town Funds to an ICS account, so long as funds are covered by FDIC insurance.

**Under motion** by Board Member Zak Hollingshead, second by Vice Chair Shelly Patten, the Board voted 3-0 to adjourn at 8:36p.m.

Respectfully Submitted,

Jeanine Tucker  
Town Clerk