

Northport Village Corporation

OVERSEERS MEETING

813 Shore Road, Northport, ME 04849

Sunday March 24th, 2019

9:00 a.m.

Call to order

Present: President John Spritz, Treasurer Steve Kazilionis, Village Agent William Paige, Office Manager Mandy Everett, Overseers Judy Metcalf, Dick Brockway, Jeffrey Wilt, Vicky Matthews, Lee Houghton, Michael Tirrell (by phone)

Adoption of agenda - no additions requested

request to amend the 2/24/2019 minutes to add Craig Bringham name to the Waterfront safety committee's report

Acceptance of 2/24/2019 minutes

President Spritz motioned to accept

Open opportunity for public participation:

Q: what NVC's official stance on the Nordic Aquafarm proposition?

A: Because of the status of Nordic's permit application, NVC will continue to be informed to the varying complexities of Nordic's proposition. This is not a position of neutrality but rather a nonreactive place at the table. During the initial round of permit submission, Nordic attempted to only communicate with the town of Belfast. However they have since corrected that communications to include Northport and the NVC. There will be NVC representation at upcoming Nordic Aquafarm informational meetings, including the town liaison to Northport.

The office will continue to provide public information as it is made available.

President's Report

Introduction of new office manager Mandy Everett

Information was distributed regarding John Woolsey, director of Bayside Arts. In lieu of an in person presentation, Bayside Arts submitted their proposed summer schedule for review. Included in this communication was the director's recommendation for how they address the issue of storing their structures that are used onstage during events. The new proposal does not coincide with what was previously agreed upon between NVC and Bayside arts and it was unanimously decided that the overseers would like John Spritz to write to them asking them to stick to the previous agreement.

The President requested that an informal tally of all votes be made available to the board of overseers, as well as bullet points of import decisions, for clarifying purposes shortly after meetings.

It was suggested that the board hold an overseers workshop to help facilitate positive procedural protocol discussion was made as to the benefits of hiring a professional facilitator. It was decided that this was financially unnecessary.

Judy moved to schedule a workshop for overseers to help facilitate board procedures during meetings and define boundaries of committees. This workshop would be open for public view but not participation. Lee seconded and all voted in favor of the motion. The tentative date for this workshop was set for the afternoon of April 28th, 2019. It was also decided to move the next overseers meeting to that morning.

Treasurer's report

Warrants were distributed and accepted without questions or comments.

A motion to pay our bills- warrants will still be approved at the April meeting but checks may be signed sooner. Judy motioned that the process of policing checks this month be consistent with the application for payment regardless of when the next meeting is. Vicky seconded - no discussion, all voted in favor.

Last years warrants were distributed and redefined for 2019 article by article. It was suggested that there be an additional warrant item authorizing the overseers to generally adopt ordinances after public hearings between annual meetings. No motion was determined necessary.

Committee chairs must get annual reports into the office no later than July 1st

Village Agent report

Northport Town office would like NVC to submit name of a village representative for their annual report. It was decided that Vicky's name would be used as she has been acting as liaison.

Two frozen culverts were reported and trenches have been dug to alleviate related flooding.

Someone is needed to perform annual spring cleanup of upstairs community hall space. After discussion it was decided to authorize Bill to hire this out with a budget of up to \$500.

Office manager will do an inspection of community space after each future rental.

Wharf maintenance budget is confirmed to be \$4,000

Office Manager's Report

The transition between managers is going smoothly and appreciation for patience during transitional period was stated.

Submission of current community space rental requests were distributed. Vicky will work with the office manager to further streamline the rental recording process.

Committee reports:

Tree Planning/Tree warden: Vicky Matthews

Bayside park tree was trimmed at a cost of \$2000

Satisfaction was expressed towards current arborist company and Vicky will continue to consult with them further for strategic planning in the future.

Curbside composting service is now available in the area. Vicky will provide more information at the next meeting.

The planning process for future planting locations will commence soon.

Michael Tirrell announced that the tree by the yacht club was trimmed by donation at a savings to the overseers of \$800.

Town of Northport will be opening next year's trash bids at a date to be determined. Vicky will attend bid opening and report back.

Communications and Governance: Judy has send consolidation of comments pertaining to the survey to committee members

There will be a public meeting held May 25th at 4:00 p.m at NVC in which visioning for the future of the village will be discussed. If there are recommendations on action then further meetings based on those recommendations will be scheduled.

The issue of having an independent website from baysidemaine.com was discussed. It was decided that now is not the time to burden the board with this project, but a plan should be thought of in the future for a time when a change may be necessary.

Finance

No finance committee report

Infrastructure Committee- Mike

Markings on the ground, waiting on dig safe

Tentatively april 1st borings for the seawall. Water and sewer has completed their portion of dig safe and are now waiting on other utilities but it is suggested to stay on schedule.

There are two seawall options that appear to be most feasible. The committee would like to get to a point of costs comparison.

Reassurance of engineers that their submissions are rough drafts only and not stamped final designs.

Assurance of full infrastructure committee involvement was requested.

It was clarified that the board agreed to take the two feasible designs to 50% completion and then make decisions based off of that.

Utilities Committee- Judy reporting for Dick R.

Cobe Road bid opening took place on Friday March 22nd, 2019.

Bids are being evaluated for compliance, however, the committee agreed to provisionally award the winning bid to Farley and Son's who came in just under \$100,000.

Timeline restrictions will apply. It is required that no construction be completed during the summer season.

Wastewater compliance- updates to wastewater treatment infrastructure is primarily worker safety driven and secondly licensure compliance driven

Sewer has reserve monies to erect new building if the project requires it

Dirigo Engineering has provided the committee with a draft report of options which will be refined and made more public as the project progresses.

Citizen input will increase when costs are assigned to options.

The superintendent report was discussed and accepted.

Safety Committee - Michael Tirrell

Gradually increase coverage to 40 hrs per week peak season then taper back off to part time \$7500 was budgeted and \$10,740 was spent last year

This year the safety committee is requesting \$11000. The overage would come out of the contingency fund.

Discussion of police wages and needs vs safety budget and trusting the knowledge and experience of the hired officers.

Clarification of the role that the Waldo County Sheriff's office plays in Bayside's law enforcement landscape, especially in the off season. The concern was brought up that we shouldn't duplicate services. Bayside tax payers do contribute to Sheriff coverage costs.

Last year's full time village police coverage set a precedent that shouldn't be retracted yet the budget was based on history not on last year's actual spending.

2020's budget will be line by line to reflect accuracy however that does not assist in the department's needs this summer.

The treasure does not recommend dipping into reserves.

Assurance was made that this will be a one time increase minus normal inflation.

Judy moved to approve the proposed modified budget of \$11556 to cover the differential between the safety committee's recommendation and this year's actual budget, allocating up to \$5000 from the contingency fund. 5 voted in favor, 2 opposed. The motion was passed.

Judy motioned to hire two lifeguards under the same stipulations as last year. Motion was seconded by Lee. Motion passed unanimously.

Discussion as to who the lifeguards should report to in case of absence or issues. It was decided that they would report to the Village agent. If the village agent can not be reached they are to contact a NVC police officer.

Police officers requested notification of change in typical lifeguard coverage so they could compensate during patrols. Lifeguard on/off duty sign should be accurately displayed at wharf. Safety committee has crafted a complaint form for villagers to use when they have a grievance. This form will be available in the office and online.

It was requested that the language of the form be broadened to include a wider range of potential problems, as well as have a follow up date at the bottom of the form.

The police department, in conjunction with the sheriff's office, will handle personnel complaints pertaining specifically to the police officers. The overseers requested that they are notified of any internal investigations although confidentiality standards must be honored.

All grievances made by villagers must include a signature in order to be valid.

Planning for 2019 safety day is underway

14) Waterfront Safety Committee

Modified waterfront rules and regulations were distributed.

New dinghy/float rules, including a mandatory watercraft permit process with a voluntary fee will be piloted this summer. Residents wishing to store their watercraft on the waterfront must sign the rules and get a sticker.

Judy moved to authorize the waterfront safety committee to impose the mandatory permit pilot program to collect data for crafting an ordinance. Lee seconded this motion and all voted in favor and the motion was passed.

Town of Northport

Vicky will continue to follow the contract bid opening for trash and report the results

If the new contract doesn't include recyclables then Belfast has offered to open their program to residents although it would be user driven/diy. This conversation will be continued when more information can be attained.

Next meeting: April 28th, 2019 at 9:00 a.m. There will be a potluck lunch and an overseer's workshop will follow.